



As a service provider for the Province of Manitoba, The Property Registry's (Teranet Manitoba) main function is to provide certification of titles to land, maintain land records and provide reliable information of financial interests in personal property to the public. The Property Registry (Teranet Manitoba) consists of two registries: the Land Titles Office and the Personal Property Registry. The Land Titles Office maintains all records of land ownership and survey plans, and the Personal Property Registry maintains all registrations under Personal Property legislation.

It's our knowledge, dedication and passion for our work that enables The Property Registry (Teranet Manitoba) team to provide exceptional service delivery. This is made possible through a positive work culture based on trust, open communication and teamwork. We believe in a real work-life balance, providing employees with competitive wages, a comprehensive benefits package and a defined benefit pension plan. We also enable career development through various training and work opportunities.

Our people make all the difference.

- We are resilient and resourceful
- We create value
- We help each other succeed
- We deliver what we promise
- We value and respect one another

### **IT Project Manager (IS4) – Winnipeg, MB**

Permanent/full-time

Salary: \$74,763 - \$97,905

Posted Date: July 12, 2019

Closing Date: Open until filled

### **The Opportunity**

As a key member of our Information Technology team, the IT Project Manager establishes, maintains and supports IT project management best practices, including the application of methodologies, principles, policies, tools and techniques to drive efficiency, effectiveness, and quality in the management of IT projects. The incumbent is a specialized resource with broad responsibilities that include managing moderately complex to complex projects; accountable for quality of work delivered by internal and external suppliers as applicable; identifying resourcing issues within scope of work; and coaching others in area of specialization. The incumbent will also assist the Senior Manager of IT with monitoring, assessing and reporting on investments in IT projects

Under the general direction of the Project and Change Manager, and with dotted line responsibility to the Senior Manager of IT, the incumbent will:

- Formulate and manage project plans by defining deliverables, tasks, identifying key milestones, reviewing project progress with management and identify and control project risk.
- Maintain effective scope and control of projects by evaluating, estimating, budgeting, monitoring, analyzing, forecasting and reporting project cost information and maintain costs within approved budget.
- Ensure appropriate allocation of time and resources in the overall performance of the project scheduling.
- Apply project management best practices in the leadership of teams through all project phases ensuring ongoing risk management, effective task definition, scheduling, co-ordination and monitoring of activities and resource assignments to project activities
- Manage projects in an agile fashion and provide guidance and training to team members as needed
- Facilitate/participate in key Agile rituals across Scrum teams
- Provide realistic time estimates, clear task descriptions and resource requirements for the timely and on-budget delivery of IT solutions
- Lead or support the development and implementation of change management plans that guides how the organization prepares, equips and supports staff to successfully adopt change in order to drive organizational outcomes
- Assist the Senior Manager of IT with the on-going monitoring and assessment of, and reporting on investments in the portfolio of IT projects to ensure the likelihood of delivering on-time, on budget, on quality and on scope.
- Deliver the project according to plan without any material delays or cost overruns.
- Adhere to EPMO governance, project portfolio management best practices, mentoring, tools and standardized processes.
- Ensure current documentation is prepared for all projects and reviewed for accuracy.
- Ensure time is tracked accurately for all approved projects in Workday (HRIS).
- Ensure project status information is accurate, provided in accordance with the reporting schedule, and management is aware of status updates.

### **Qualifications**

You possess a diploma or university degree in computer science, or related field, or possess an equivalent combination of training and experience is required. Formal training in project management, systems analysis and design and change management is required. You have 5+ years of proven experience as a development, business analysis, systems analysis, or system design is required. You have Project Management experience using Project Management software. You have in-depth knowledge of IS project management methodologies and practices, both in a Waterfall and Agile environment. Certification as a Scrum Master (CSM or PSM) or PMI Agile Certified Practitioner (PMI-ACP) or equivalent, along with certification as a Project Management Professional (PMP) or equivalent is preferred. You have experience providing realistic estimates as part of delivery plans for technical solutions. You are highly organized and have the ability to plan and balance multiple priorities. You are able to work independently and in a team-oriented and collaborative environment. You

possess strong attention to detail and effective time management skills. You have proven relationship management and presentation skills with an ability to deliver presentations to a wide variety of stakeholders. Experience with JIRA, Confluence, and Aha.io is an asset. You are able to work infrequent evenings and weekends as required. You must possess a valid driver's license in the Province of Manitoba and be able to travel within Canada. A satisfactory Criminal Record Check and legal entitlement to work in Canada are also conditions of employment.

**Apply Now:**

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